

Role of a Director of Scottish Rural Action (SRA)

In outline, the duties of a Director are:

1. To ensure that the organisation complies with its memorandum & articles, company law and any other relevant legislation or regulations.
2. To ensure that the organisation pursues its objects as defined in its memorandum & articles.
3. To ensure that the organisation applies its resources exclusively in pursuance of its objects.
4. To contribute actively to the Board's role in giving clear strategic direction to the organisation, setting overall policy, defining goals and setting targets, and evaluating performance against agreed targets.
5. To safeguard the good name and values of the organisation.
6. To ensure the effective and efficient administration of the organisation.
7. To ensure the financial stability of the organisation.
8. To ensure effective management of the property of the organisation and to ensure the proper investment of its funds.
9. To appoint the National Coordinator and monitor his/her performance.
10. To apply a duty of care to paid staff and volunteers.
11. To exercise collective responsibility for democratically taken decisions.
12. To protect the confidentiality of Board transactions, whether written or oral.
13. In addition to the above statutory duties, each director should use any specific skills, knowledge or experience they may have to help the Board reach sound decisions. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the director has specific expertise.