



## Volunteer Description

### Event Volunteer

#### KEY ACTIVITIES

Event volunteers will assist with a variety of tasks to ensure the event runs smoothly. The role may include:

- Assisting exhibitors and staff set up and take down stands, banners etc.
- Manning the information and registration desks
- Acting as runners and helpers throughout the exhibition period
- Assisting with sign posting and information provision
- Assisting in the car park
- Assisting at meal and refreshment breaks
- Any other duties that may arise throughout the event

This is a key role, ensuring the smooth and timely functioning of the event. We are keen to ensure that volunteers are comfortable with their role and will endeavour to ensure that duties are allocated appropriately.

#### PERSON SPECIFICATION

- Positive and friendly approach to members of the public, delegates and other volunteers
- Able to use own initiative and be self-motivated
- Over 18 unless accompanied by an adult

#### WHAT'S IN IT FOR YOU?

The Scottish Rural Parliament national event will be an exciting opportunity to be involved in a unique gathering of like-minded groups, delegates and other volunteers. You will be able to contribute to discussions about issues that matter to you, relevant to your local area and share ideas about how to make Rural Scotland a better place to live and work.

Hours are flexible (although ½ day slots are preferred); meals provided (where applicable) and travel expenses to and from the venues paid.

To apply <https://www.surveymonkey.co.uk/r/VolSRP2018> or contact:

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